

MAN IN THE MIRROR MEN'S EVENT CONTRACT



Church Contact: _____
Church Name: _____
Street Address: _____
City, State, Zip: _____
Church Phone: () - _____
Lead Pastor Name: _____
Event Date(s): _____ Event Times: _____

Choose Your Event: *(Check One)*

- DADS THAT MAKE A DIFFERENCE** **REWIRED**
 ROCK SOLID MEN **SUCCESS THAT MATTERS**
 THE PLAYBOOK: A GAME PLAN FOR EVERY SEASON*
**formerly titled Seven Seasons of a Man's Life*

Choose Your Event Package Size and Scheduling Fee: *(Check One)*

- SMALL EVENT KIT: \$600 + \$15 S/H**
 MEDIUM EVENT KIT: \$950 + \$20 S/H
 LARGE EVENT KIT: \$1300 + \$25 S/H

Choose Your Event Format: *(Check One)*

- YOU-TEACH-IT: \$100 FOR SPEAKER TOOLS**
 FACULTY-LED: \$1,000 HONORARIUM + TRAVEL**
***honorarium is due to faculty at the event; travel reimbursement is due after the event*

EVENT PACKAGE SIZE GUIDE			
	S	M	L
Session Outlines	25	50	75
Follow-Up Wkbks	25	50	75
Posters	4	6	8
Bulletin Inserts	500	1000	1500
Promotional Cards	250	500	750
NMLB books*	3	4	5

**No Man Left Behind books are for the leadership team to study prior to the event.*

Will your event be open to other churches? _____ What date does registration officially open? _____
Who should people call for registration details? _____ at () - _____

★ The church appoints _____ to serve as Event Director and contact with MIM.

Phone: () - _____ Email: _____ Ministry Role: _____

Primary Event Director Responsibilities: Read and follow the Event Manual, coordinate the event team and support tasks, pray for your men and leaders, and oversee the follow-up group process.

~ THE FINE PRINT ~

The Scheduling Process

The Scheduling Fee in its entirety—plus shipping and handling—is due to Man in the Mirror (MIM) at the time of scheduling, along with the completed and signed contract. If doing the You-Teach-It format, the \$100 speaker tool fee is also due at the time of scheduling. A church may pay with a credit/debit card or by check. Once received, MIM will ship the event package and begin email and phone support. MIM reserves the right to list scheduled events on our website.

Faculty-Led Events

A qualified, official MIM faculty member will be assigned after the contract and scheduling fee have been received. Every effort will be made to schedule the faculty of the church's choice, provided he has availability. The \$1,000 honorarium (includes per diem) should be paid before the conclusion of the event in the form of a check made out directly to the faculty. If the church invites him to preach on Sunday or do another event, an additional honorarium may be negotiated. Any travel expenses, such as airfare and hotel, should be reimbursed within 14 days of being submitted. If for any reason the faculty must spend more than one night away from home, \$250 (per additional night) should be paid to the faculty. **If the church cancels or postpones an event less than 30 days before the event date**, the church agrees to pay for any non-refundable airline tickets, as well as a \$500 honorarium for consideration of lost opportunity.

You-Teach-It Events

The church may appoint a speaker or speakers of their choice, and MIM will provide preparation tools, including a transcript, PowerPoint template, and video clips if applicable. MIM will also provide videos of the event being presented for training purposes only; they are not to be used as a substitution for a live event. If the church invites a local MIM Field Team member to serve as the speaker, the church recognizes that he may not be an official MIM faculty member. **Any honorarium should be paid directly to the Field Staff's Coalition for Men's Discipleship ministry budget.**

Extra Materials

The church may order extra materials at any time by contacting MIM. Prior to the event date, MIM will request a final attendance estimate, at which time MIM will ship extra Session Outlines and Follow-Up Workbooks as needed. **The Session Outline and Follow-Up Workbook (or "Life Plan") are sold as a set for \$10 and sent on consignment.** After the event, the church may ship back any unused materials out of the additional Outlines and Workbooks ordered for a full credit, provided the materials are packaged securely and received in good condition.

Event Bookstore

For Faculty-Led Events, MIM will send a package of resources to be made available for sale at the event. The Event Manual includes all the needed information for this process. MIM pays for shipping and return shipping. The church agrees to provide a volunteer(s) to coordinate the resource table during the event. Order forms are provided, as are pricing tents and an inventory list. The church is not responsible for processing credit/debit cards or depositing checks.

Comment Cards

MIM provides the church with comment cards to be distributed and collected during the event. The church agrees to share these completed cards with MIM, and in return, MIM will produce a detailed report within 30 days for the church.

Special Offers

Any seasonal discount offered by MIM applies only to the scheduling fee. Honorarium, travel reimbursement, You-Teach-It materials, and extra materials are excluded from special offers, unless otherwise stated. **Paid, annual subscribers to the Journey to Biblical Manhood receive 10% off** the scheduling fee. www.journeytobiblicalmanhood.org

Copyright

All event materials are copyrighted by MIM. No portion of them (including but not limited to transcripts, workbooks, session outlines, promotional materials, logos, graphics, etc.) may be reproduced, copied, sold, distributed, published, altered, broadcast, or otherwise commercially exploited without prior written permission from Man in the Mirror, Inc.



I have read "The Fine Print" on page 2 of this event contract in its entirety and agree to the terms.

Signature

Date

Printed Name

Payment Information

I authorize MIM to charge the below credit/debit card for the event scheduling fee,* as well as s/h.

Enclosed is a check, made out to Man in the Mirror, for the event scheduling fee,* as well as s/h.

*If the You-Teach-It format is selected, please include the speaker tools \$100 fee with the scheduling fee.

Either our church is a paid subscriber to the Journey to Biblical Manhood; take 10% off the scheduling fee,
Or we have a special offer or coupon code: _____.

OPTIONAL: Included is payment for the Resources to Grow Package,** for a total of \$150 (plus \$15 s/h), to be customized at a later date using the order form provided by MIM.

Man in the Mirror offers discipleship resources to help men grow in their Christian journey, as well as to equip them in marriage, fatherhood, and in the workplace. Exclusively available to churches hosting men's events, the Resources to Grow Package can be customized with the items of your choice, including hard cover and soft cover books, small-group workbooks, and other ministry tools. **The package includes 22 resources—plus 10 copies of our devotional magazine—for just \$150 (a \$230+ value), plus \$15 s/h. Churches use these resources in various ways, most commonly as men's discipleship tools in the church library, in mentoring and discipling, or as samples for leaders choosing small group and outreach materials.

Please complete this section if paying by credit/debit card: VISA AMEX MC DISC

Card Number: _____ Expiration Date: _____

Name on Card: _____ Billing Zip: _____

Return completed contract by mail:

Man in the Mirror
Attn: Men's Events
1375 State Road 436
Casselberry, FL 32707

Return by fax: 407-264-8150

Return by email: jamieturco@maninthemirror.org